

workzone

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JUNE EDITION



Workzone June Update

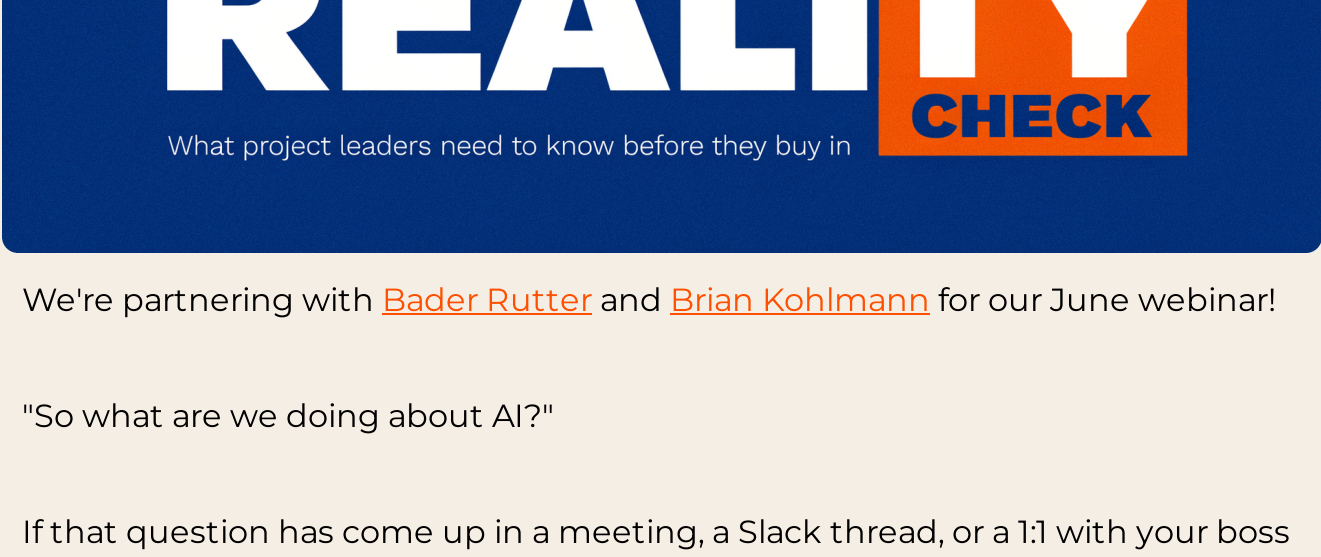
Summer projects are ramping up, new team members are getting onboarded, and the second half of the year is already asking for your attention.

We spent the last month making Workzone easier to set up, easier to manage documents in, and easier to test what's coming next. We also locked in a webinar for **June 25** that tackles the **one topic every project leader is being asked about: AI**.

In this issue:

- Upcoming Webinar: [The AI Reality Check, June 25 at 12 PM ET](#). What project leaders need to know before they buy in.
- How to turn on beta mode and start testing new features early.
- Time and expense tracking received a visual refresh, including bringing expense tracking directly into the task tray.
- Last call: Workzone Certification discount [ends June 30](#).

WEBINAR: The AI Reality Check: What Project Leaders Need to Know Before They Buy In



We're partnering with [Bader Rutter](#) and [Brian Kohlmann](#) for our June webinar!

"So what are we doing about AI?"

If that question has come up in a meeting, a Slack thread, or a 1:1 with your boss in the last 90 days, you're not alone. Every project leader we talk to is hearing some version of it. Most don't have a framework for answering it yet.

On **June 25, 12 PM ET**, we'll give you one.

You'll walk away with:

- A clear picture of what's hype and what's actually changing in project management tools right now
- Four questions about your workflows, data, and visibility to answer before you adopt anything
- A framework for talking to leadership about AI readiness without overpromising
- Why the teams getting the most out of new technology aren't the ones with the newest tools

Register →

P.S. Busy that day? Register, and you'll get the recording and everything we cover.

BETA MODE: TRY NEW FEATURES BEFORE THEY GO LIVE

FEATURE HIGHLIGHT

Beta Features

Below is a list of new features that are currently in beta. Toggle these features on in order to test them out: they can be toggled off at any time. Feedback on these beta features can be directed to help@workzone.com.

Beta Features

Enabled

New Add Project experience ⓘ

⏻

New Documents module interface ⓘ

⏻

Some of the upcoming updates in this newsletter, like the new Documents module, will be available through Workzone's beta program. Beta mode lets your team test new features and workflows before they roll out broadly.

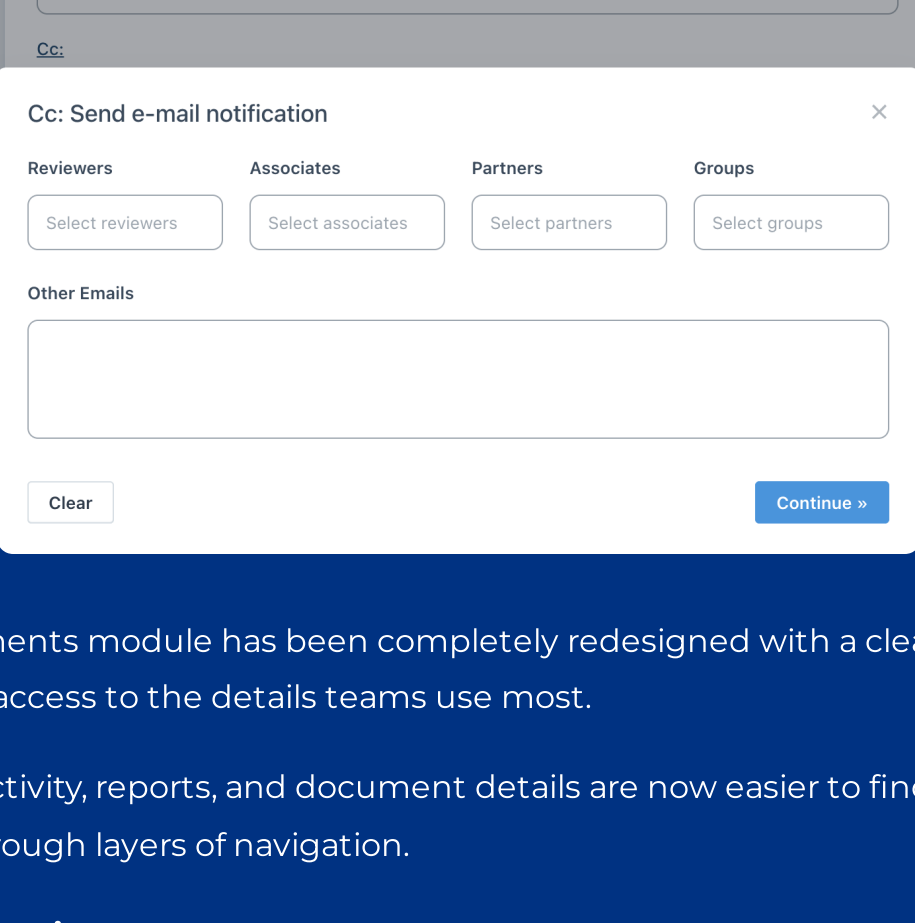
If you want early access to what's coming next, here's how to turn it on:

Go to **My Settings > Beta Features >** and toggle **Enabled** to turn on the Beta for specific features.

Once it's enabled, new beta features will appear in your account. You'll be among the first to try them, and your feedback helps shape what ships.

FEATURE HIGHLIGHT

BETA PREVIEW: A New Look for Documents



The Documents module has been completely redesigned with a cleaner layout and easier access to the details teams use most.

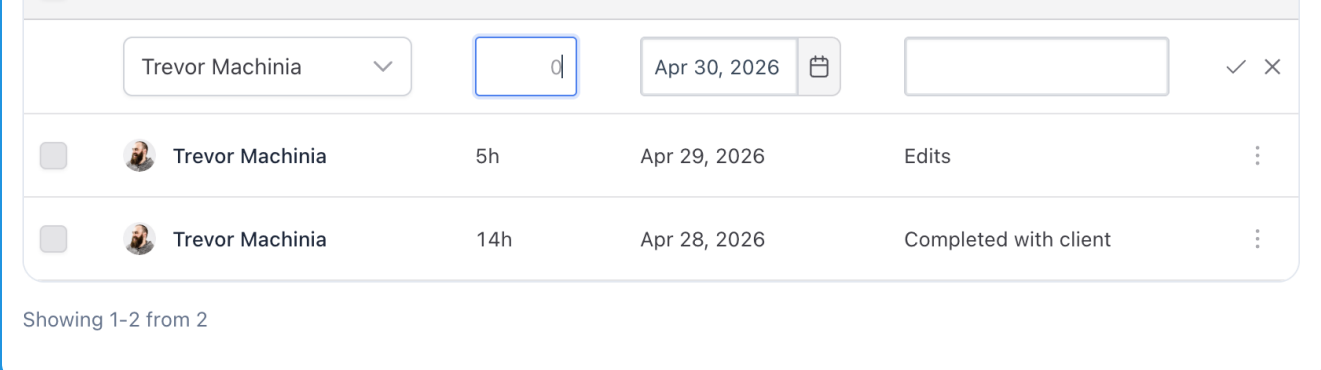
Approval activity, reports, and document details are now easier to find without digging through layers of navigation.

What's changing:

- Refreshed document trays and navigation
- Approval details are easier to access
- Document reports now live directly inside Documents

NEW UPDATE: Time and Expense Tracking

FEATURE HIGHLIGHT



Logging time and expenses should not feel like jumping between disconnected tools.

The Time tab has a refreshed look, and for the first time, expense tracking now lives directly inside the task tray.

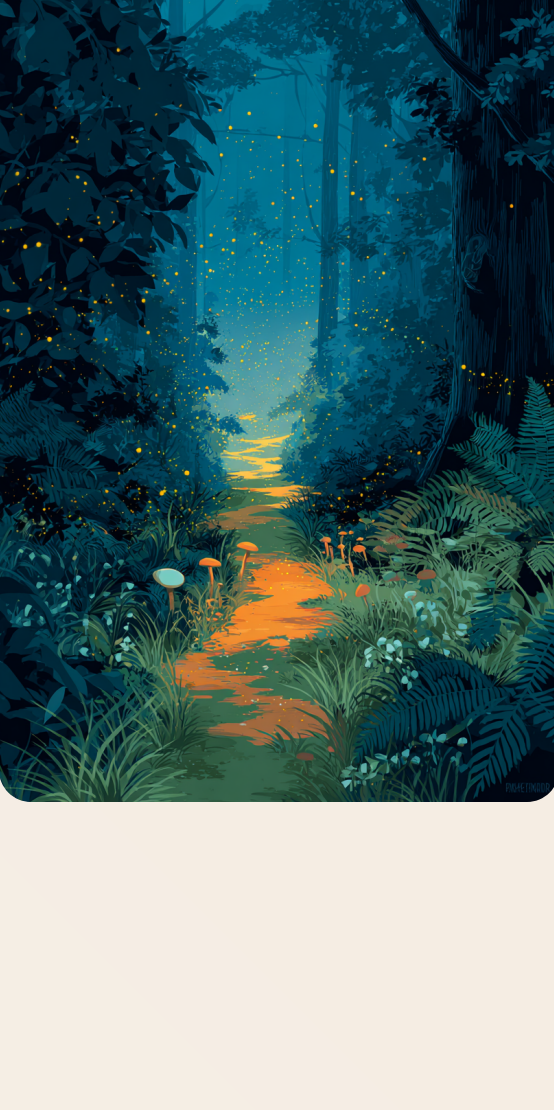
What's new:

- Expense tracking is now built into the task tray
- Updated interface for logging time and expenses
- Viewing entries no longer creates accidental new rows

A smaller update that makes everyday work feel smoother.

Workzone Certification Program

FEATURE HIGHLIGHT



Most teams don't run into issues because of a tool, they run into issues because everyone is working a little differently inside it.

Certification brings consistency to how work gets planned, managed, and delivered.

Structured, self-paced training covering project setup, intake, approvals, workload, reporting, and more.

We kept the certification discount open through **June 30**.

Through 6/30:

\$499 **\$399** Admin Certification

\$299 **\$199** User Certification

Use code [GetInTheZone](#)

Check Out Workzone Certification →

BEFORE YOU GO

Know someone juggling multiple accounts or drowning in email approvals?

We offer free trials now. No credit card required.

Workzone Free Trial →



Worth reading this month

FROM THE WORKZONE BLOG



You're a Marketing Department of One. Here's How to Stop Drowning and Start Marketing.

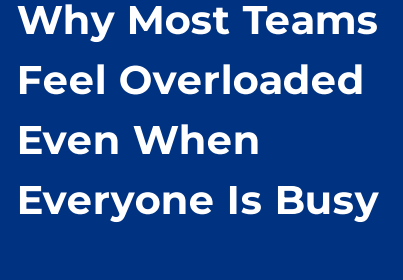
24 Min Read →



20 AI Prompts for Marketers Who Are the Department

20 prompts across four AI tools that I use every week, broken down by what they do, why they work, and how they fail. And, it covers the five things you need in place first or none of it matters.

18 Min Read →



Why Most Teams Feel Overloaded Even When Everyone Is Busy

Most project issues start before the work even begins. A vague request, missing context, or unclear ownership. This shows how structured intake fixes that before it turns into delays later.

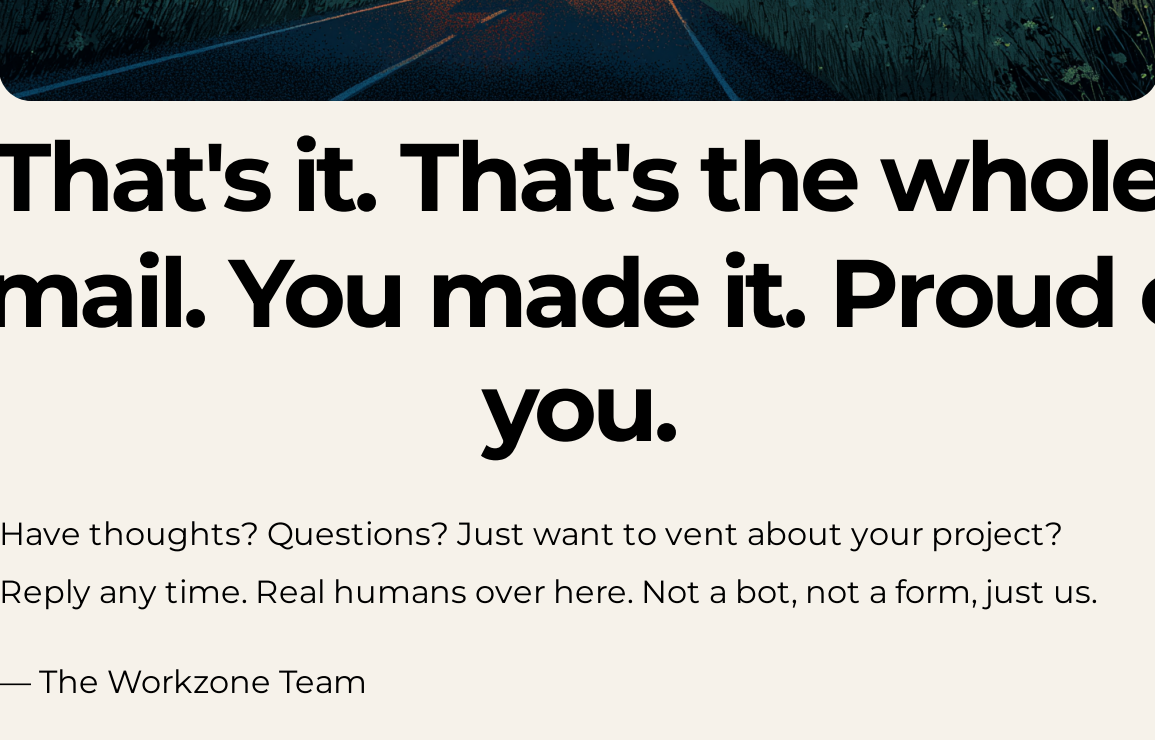
7 Min Read →



Scope Creep Issue #1

A new weekly newsletter for people who get great work done no matter what the project throws at them. First issue: the one decision that makes a PM rollout stick, so your team gets value from day one.

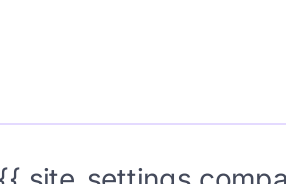
4 Min Read →



That's it. That's the whole email. You made it. Proud of you.

Have thoughts? Questions? Just want to vent about your project? Reply any time. Real humans over here. Not a bot, not a form, just us.

— The Workzone Team



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